

2017 COLAC COURSE GUIDE



Find your
THING
AT SOUTH WEST TAFE

**APPLY
NOW FOR
COLAC
COURSES**

Welcome to South West TAFE

Turn your
THING
INTO A JOB YOU LOVE

South West TAFE is excited to be offering a range of courses at our new site in Colac.

The centrally-located Bromfield Street site offers Victorian Certificate of Applied Learning (VCAL), individual support, tourism, travel, guiding and early childhood education.

You can learn from experts in their fields who are motivated, passionate and professional, all while studying close to home.

Studying at SWTAFE in Colac will give you the chance to participate in hands-on learning and start your journey on an alternative pathway to further education or employment.

We prepare every student for the workplace by providing curriculum, facilities and training that is relevant to job requirements and we're working closely with employers and community groups to ensure training is tailored to suit the needs of the community.

Whether you're starting out or re-entering the workforce, check out the courses and opportunities on offer in Colac.

Whatever you need to succeed, you'll find it at SWTAFE.

COLAC CAMPUS

54A Bromfield Street or call 1300 648 911

SOUTH WEST VICTORIA



We've got South West Victoria covered:

COLAC CAMPUS

54A Bromfield Street
COLAC VIC 3250

HAMILTON CAMPUS

200 Ballarat Road
HAMILTON VIC 3300

WARRNAMBOOL CAMPUS

197/205 Timor Street
WARRNAMBOOL VIC 3280

PORTLAND CAMPUS

154 Hurd Street
PORTLAND VIC 3305

SHERWOOD PARK, WARRNAMBOOL

Princes Highway (Deakin University)
WARRNAMBOOL VIC 3280

10 AWESOME REASONS TO STUDY AT SOUTH WEST TAFE

1. TAFE courses prepare you for the workforce to be job-ready from the day you graduate.
2. TAFE has strong industry connections, providing contacts for job and work placement.
3. Our training focuses on skills that are sought after by industry, locally and nationally.
4. Most of our courses provide training in real or simulated work environments.
5. We make it our business to know what employers are looking for and structure our course content around industry needs.
6. Our courses are fully accredited and lead to nationally recognised qualifications.
7. A wide range of courses are on offer, from short courses and entry level certificates through to diplomas.
8. TAFE qualifications may provide credits and pathways to further study or university.
9. Study in an encouraging environment with plenty of student support.
10. Using a TAFE course as a pathway to university can reduce the cost of some degrees.

INDIVIDUAL SUPPORT

CHC33015 CERTIFICATE III IN INDIVIDUAL SUPPORT (FORMERLY AGED CARE AND HOME AND COMMUNITY CARE)

CAMPUS: COLAC

MODE & LENGTH:

6 MONTHS - 2 DAYS FACE TO FACE,
1 DAY SELF-PACED PER WEEK (ONLINE
PARTICIPATION REQUIRED FOR SOME UNITS)

ENROL ANY TIME

Course Description

The Certificate III in Individual Support (formerly Aged Care and Home and Community Care) is the minimum qualification to work within the aged care industry. This course gives you practical experience in providing person-centred support to people who may require it due to aging, disability or illness. In conjunction with 2 days of face to face classes, this course also includes 120 hours of work placement.

EARLY CHILDHOOD EDUCATION

CHC30113 CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

CAMPUS: COLAC

MODE & LENGTH:

2 DAYS A WEEK (9 MONTHS)
DELIVERY ON CAMPUS

ENROL ANY TIME

Course Description

This qualification is required for gaining entry level employment in the early childhood education and care sector. The course covers the development and care of children from birth to 12 years. Students will learn best practice around how to promote children's growth, development and wellbeing. It also covers how to observe, plan and document development of children through planned experiences. Students must complete a minimum of 120 hours practical placement in a regulated early learning centre. Students learn how to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standards. Those who complete the Certificate III in Early Childhood Education and Care (CHC30113) can have direct entry to Year 2 of the Diploma (CHC50113).

TOURISM

SIT30216 CERTIFICATE III IN TRAVEL

CAMPUS: COLAC, ONLINE

MODE & LENGTH:

FULL TIME OR ONLINE, 6 MONTHS

ENROL ANY TIME

Course Description

This qualification reflects the role of individuals who use a range of well developed retail travel or wholesale sales and operational skills and sound knowledge of industry operations to coordinate travel services.

This qualification provides a pathway to work in the retail travel or tour wholesale sector for employers that cover or specialise in leisure, corporate, domestic or international sales. The course includes live training on an industry reservation system - Galileo which is used throughout the industry worldwide. Sales, Australian retail fares, international fare construction, customer relations, destinations and travel products are also covered. Students are provided with an insight into various travel company environments and potential career paths open to them.

SIT30316 CERTIFICATE III IN GUIDING

CAMPUS: COLAC

MODE & LENGTH:

FULL TIME, 6 MONTHS

ENROL ANY TIME

Course Description

This qualification reflects the role of individuals who use a range of well-developed guiding skills combined with a substantial depth of subject matter knowledge to deliver tours.

This qualification provides a pathway to work as a guide in many tourism industry sectors. Guides at this level usually work in particular areas or sites, including: attractions, cultural and heritage sites, tourist precincts, marine and national parks, wineries, or on board day or extended cruise vessels.

SIT30416 CERTIFICATE III IN HOLIDAY PARKS AND RESORTS

CAMPUS: ONLINE

MODE & LENGTH: FLEXIBLE

ENROL ANY TIME

Course Description

This qualification reflects the role of individuals who use a range of well-developed operational skills and knowledge of industry operations to complete work activities.

This qualification provides a pathway to work in holiday parks and resorts as a specialist in front office, housekeeping or grounds maintenance, or a multi skilled worker across different operational areas.

SIT40116 CERTIFICATE IV IN TRAVEL AND TOURISM

CAMPUS: COLAC, ONLINE

MODE & LENGTH:

FULL TIME 1 YEAR OR FLEXIBLE

ENROL ANY TIME

Course Description

This qualification reflects the role of skilled operators who use a broad range of tourism or travel skills and sound knowledge of industry operations to coordinate travel or tourism services.

This qualification provides a pathway to work in many travel and tourism industry sectors and for a diverse range of employers including: travel agencies, tour wholesalers, tour operators, inbound tour operators, tourist attractions, visitor information centres and other tourism businesses.



VCAL PATHWAYS COLAC

CAMPUS: COLAC

MODE & LENGTH:

FULL YEAR, 5 DAYS PER WEEK

ENROL ANY TIME

VCALFND001 (VCAL) VICTORIAN CERTIFICATE OF APPLIED LEARNING (FOUNDATION PATHWAYS)

Course Description

VCAL Foundation Pathways (year 10 equivalent) is a hands-on learning program for young people looking for an alternative to mainstream schooling. Through a supported environment with small class sizes, students engage in project based learning focussed on both individual and group interests. It allows students to sample a range of vocations with the view to determining pathways including community services, hospitality and tourism.

VCALINT001 (VCAL) VICTORIAN CERTIFICATE OF APPLIED LEARNING (INTERMEDIATE PATHWAYS)

Course Description

VCAL Intermediate Pathways (year 11 equivalent) gives students a chance to experience the training and qualification options that best suit their needs and interests. It is directed towards young people who want to learn in a supported yet relaxed environment away from mainstream schooling. VCAL provides practical experiences as well as the opportunity to further their experiences in selected trade areas such as community services, hospitality and tourism.

VCALSEN001 (VCAL) VICTORIAN CERTIFICATE OF APPLIED LEARNING (SENIOR PATHWAYS)

Course Description

VCAL Senior Pathways (year 12 equivalent) provides students who want to achieve their senior school certificate, the opportunity to choose the qualification options that best suit their needs and interests. VCAL Senior provides students with hands-on practical experiences as well as literacy and numeracy. Students are guided through a more focussed independent learning situation, where work and major projects are focussed on needs and interests. Students have the opportunity to be involved in community projects as well as experience trade areas such as community services, hospitality and tourism.



COLAC SHORT COURSES: [visit www.shortcourses.swtafe.vic.edu.au](http://www.shortcourses.swtafe.vic.edu.au) or call 1300 648 911 for more info

RESPONSIBLE SERVICE OF ALCOHOL

If you are seeking employment in a licensed venue or applying for a liquor licence in Victoria, a Victorian Responsible Service of Alcohol (RSA) certificate is essential.

This short course provides all the training required to obtain an RSA certificate from the Victorian Commission for Gambling & Liquor Regulation (VCGLR).

DATE: TUESDAY 16 MAY & TUESDAY 27 JUNE

TIME: 5.45PM TO 9.45PM • COST: \$90

PROVIDE CARDIOPULMONARY RESUSCITATION (HLTAID001)

The delivery of this accredited unit provides the skills and knowledge required to perform cardiopulmonary resuscitation (CPR) in line with the Australian Resuscitation Council (ARC) guidelines and applies to anyone who may be required to provide CPR, in a range of situations, including community and workplace settings.

DATE: FRIDAY 19 MAY & TUESDAY 1 AUGUST

TIME: 9AM TO 12PM • COST: \$85

PROVIDE FIRST AID (HLTAID003)

The delivery of this unit describes the skills and knowledge required to provide a first aid response to a casualty and applies to anyone who may be required to provide a first aid response in a range of situations, including community and workplace settings.

DATE: FRIDAY 19 MAY & TUESDAY 1 AUGUST

TIME: 9AM TO 4PM • COST: \$200

TESTING AND TAGGING OF PORTABLE ELECTRICAL EQUIPMENT

In many workplaces, portable electrical appliances and equipment must be tested and inspected on a regular basis.

Having the necessary skills to do this is essential in certain workplace roles.

This short course provides hands on training for non-electrical tradespeople, so they can maintain, test and tag portable electrical appliances used in the workplace.

DATE: FRIDAY 23 JUNE & 30 JUNE

FRIDAY 17 & 24 NOVEMBER

TIME: 9AM TO 4.30PM • COST: \$315

PROVIDE AN EMERGENCY FIRST AID RESPONSE IN AN EDUCATION AND CARE SETTING (HLTAID004)

The delivery of this accredited unit provides the skills and knowledge for participants who are required to respond to a first aid emergency, including asthmatic and anaphylactic emergencies.

The course applies to educators and support staff working within an education and care setting.

This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011).

DATE: FRIDAY 19 MAY & TUESDAY 1 AUGUST

TIME: 9AM TO 5PM • COST: \$225

ABN: 76 750 969 979 RTO: 3120