APPRENTICESHIPS AND TRAINEESHIPS COURSES
(CURRENT AS AT OCTOBER 2015)

For specific Apprenticeship and Traineeship course enquiries please contact the appropriate department. For all other enquiries please contact Carole Macpherson.

Carole Macpherson
Apprenticeships/Traineeships
Business Process Improvement
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South West TAFE is a recognised leader in the delivery of Apprenticeships & Traineeships, offering a range of courses across many occupations.

Programs are designed to meet the increasingly diverse needs of industry, and are developed to ensure skill outcomes are relevant to businesses and meet the needs of the specific qualifications.

**Agriculture, Horticulture & Conservation**

**Agriculture**
- AHC20110 Certificate II in Agriculture
- AHC30110 Certificate III in Agriculture
- AHC32810 Certificate III in Rural Operations
- AHC30210 Cert III in Agriculture (Dairy)
- AHC40110 Certificate IV in Agriculture

**Horticulture**
- AHC20410 Certificate II in Horticulture
- AHC20610 Certificate II in Parks and Gardens
- AHC20710 Certificate II in Production Nursery
- AHC20810 Certificate II in Retail Nursery
- AHC20910 Certificate II in Sports Turf Management
- AHC21610 Certificate II in Landscaping
- AHC30810 Certificate III in Arboriculture
- AHC30610 Certificate III in Production Horticulture
- AHC30710 Certificate III in Horticulture
- AHC31010 Certificate III in Parks and Gardens
- AHC31310 Certificate III in Sports Turf Management
- AHC31110 Certificate III in Production Nursery
- AHC31210 Certificate III in Retail Nursery
- AHC30910 Certificate III in Landscape Construction

**Conservation**
- AHC21010 Certificate II in Conservation and Land Management
- AHC31410 Certificate III in Conservation and Land Management

**Laboratory Skills**
- MSL30109 Certificate III in Lab skills
- MSL40109 Certificate IV in Lab Techniques

**Business Services**

**Business**
- BSB30112 Certificate III Business
- BSB30412 Certificate III in Business Administration
- BSB31012 Certificate III in Business Administration (Legal)
- BSB31112 Certificate III in Business Administration (Medical)
- BSB40507 Certificate IV in Business Administration
- BSB30807 Certificate III in Recordkeeping
- AUR30112 Certificate III in Automotive Administration

**Bill Murphy**
Senior Educator - Agriculture, Horticulture, Conservation & Land Management
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**Marcia McCarthy**
Trainee Coordinator
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Community & Health Services

**Allied Health Assistance**
- HLT32412 Certificate III in Allied Health Assistance
- HLT42512 Certificate IV in Allied Health Assistance

**Christine Grace**
Trainee Coordinator  
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**Aged Care**
- CHC30212 Certificate III in Aged Care

**Shelley Crimmin**
Trainee Coordinator  
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**Aboriginal/Mental Health**
- HLT20113 Certificate II in Aboriginal and Torres Strait Islander Primary Health Care
- CHC40512 Certificate IV in Mental Health

**Anne Marie Banfield**
Trainee Coordinator  
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**Health Admin**
- HLT43212 Certificate IV in Health Administration

**Mel Harrop**
Trainee Coordinator  
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**Leisure & Health**
- CHC40608 Certificate IV in Leisure and Health

**Shelley Crimmin**
Trainee Coordinator  
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Education & Recreation

**Early Childhood Education & Care**
- CHC30113 Certificate III in Early Childhood Education & Care
- CHC50113 Diploma of Early Childhood Education & Care

**Karina Board**
Teacher - Children's Services  
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**Sport & Recreation**
- SIS30513 Certificate III in Sport & Recreation

**Nathan Isles**
Teacher - Sport & Rec  
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**Youth & Adult Education**
- SIS30213 Certificate III in Education Support

**Nathan Isles**
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Cookery & Hospitality

**Cookery**
- SIT30813  Certificate III in Commercial Cookery

**Sheryl Duncan**
Teacher - Cookery and Hospitality  
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sheryl.duncan@swtafe.vic.edu.au

Hairdressing & Beauty Therapy

**Hairdressing**
- SIH30111 Certificate III in Hairdressing

**Jenny Best-McCosh**
Teacher - Hairdressing  
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**Beauty Therapy**
- SIB20110 Certificate II in Retail Make-up and Skin Care  
- SIB30110 Certificate III Beauty Services  
- SIB40110 Certificate IV Beauty Therapy

**Kathy Hall**
Teacher - Beauty Therapy  
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Information & Communications Technology

**Information Technology**
- ICT30115 Certificate III in Information, Digital Media & Technology  
- ICT40415 Certificate IV in Information Technology Networking

**Telecommunications**
- ICT30213 Certificate III in Telecommunications  
- ICT30313 Certificate III in Telecommunications Cabling

**Geoff Saffin**
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Tourism & Events

**Tourism**
- SIT30112 Certificate III in Tourism  
- SIT31312 Certificate III in Travel  
- SIT31212 Certificate III in Holiday Parks and Resorts  
- SIT40212 Certificate IV in Travel and Tourism  
- SIT30612 Certificate III in Events

**Katrina Barnes**
Teacher - Tourism and Events  
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Meat Training Australia

Meat Retailing & Processing
- MTM20311 Certificate II in Meat Processing (Meat Retailing)
- MTM20211 Certificate II in Meat Processing (Smallgoods)
- MTM20111 Certificate II in Meat Processing (Abattoirs)
- MTM20411 Certificate II in Meat Processing (Food Services)
- MTM30111 Certificate III in Meat Processing (Boning Room)
- MTM30211 Certificate III in Meat Processing (Food Services)
- MTM30611 Certificate III in Meat Processing (General)
- MTM30813 Certificate III in Meat Processing (Retail Butcher)
- MTM30311 Certificate III in Meat Processing (Meat Safety)
- MTM30911 Certificate III in Meat Processing (Smallgoods - General)
- MTM31011 Certificate III in Meat Processing (Smalloods - Manufacture)
- MTM30511 Certificate III in Meat Processing (Slaughtering)
- MTM40211 Certificate IV in Meat Processing (Meat Safety)

Retail Baking
- FDF30510 Certificate III in Retail Baking (Cake & Pastry)
- FDF30610 Certificate III in Retail Baking (Bread)
- FDF30710 Certificate III in Retail Baking (Combined)
- FDF30910 Certificate III in Food Processing (Sales)

Rick Dunn
Senior Educator - MTA, Bakery & Hospitality
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Trades & Licensing

Automotive
- AUR20512 Certificate II in Automotive Servicing Technology
- AUR21912 Certificate II in Automotive Tyre Servicing Technology
- AUR30412 Certificate III in Agricultural Mechanical Technology
- AUR30612 Certificate III in Light Vehicle Mechanical Technology
- AUR30712 Certificate III in Outdoor Power Equipment Technology
- AUR30812 Certificate III in Motorcycle Mechanical Technology
- AUR31112 Certificate III in Heavy Commercial Vehicle
- Mechanical Technology
- AUR31212 Certificate III in Mobile Plant Technology

Engineering
- MEM 30305 Certificate III Engineering (Fabrication)
- MEM 30205 Certificate III Engineering (Mechanical)

Ross Johnstone
Senior Educator - Automotive
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Building Studies
- CPC30211 Certificate III in Carpentry
- MSF31113 Certificate III in Cabinet Making

Chris Lawlor
Senior Educator - Building
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Electrical
- UEE30811 Certificate III in Electrotechnology Electrician

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Maritime
- MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)
- MAR30813 Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)
- MAR30913 Certificate III in Maritime Operations (Master up to 24 metres Near Coastal)
- MAR31013 Certificate III in Maritime Operations (Master Inland Waters)

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Plumbing
- CPC32413 Certificate III in Plumbing (Apprenticeship)

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Youth & Adult Education

Education Support
- CHC30213 Certificate III in Education Support

Nathan Isles
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